



### Emergency Drill Evaluation Report

Type of drill: Fire Drill Date of drill: 5/15/24  
Time drill started: 10:07 Time drill concluded: 10:10  
Exact time required to evacuate/shelter/secure: 2 min. 21 sec.  
Time alarm sounded: 10:07  
Time when all employees cleared the building and were accounted for: 10:09:21

Remarks:

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This report is for emergency drill # \_\_\_\_\_ for school year 2024.  
Name of person conducting drill: Debra Gibson  
Title of person conducting drill: Principal  
Signature of person conducting drill: Debra A. Gibson

Drill was coordinated with:

- \_\_\_\_\_ Emergency Management Coordinator  
Name & Title \_\_\_\_\_
- \_\_\_\_\_ Law Enforcement  
Name & Title \_\_\_\_\_
- \_\_\_\_\_ Fire Chief or designee  
Name & Title \_\_\_\_\_



### Emergency Drill Evaluation Report

Type of drill: Lock-Down Date of drill: 5/31/24  
Time drill started: 1:00 Time drill concluded: 1:02  
Exact time required to evacuate/shelter/secure: 1:01  
Time alarm sounded: 1:00  
Time when all employees cleared the building and were accounted for: 1:02

Remarks:

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This report is for emergency drill # \_\_\_\_\_ for school year 23-24  
Name of person conducting drill: Debra Gibson  
Title of person conducting drill: Principal  
Signature of person conducting drill: Debra J. Gibson

Drill was coordinated with:

- \_\_\_\_\_ Emergency Management Coordinator  
Name & Title \_\_\_\_\_
- \_\_\_\_\_ Law Enforcement  
Name & Title \_\_\_\_\_
- \_\_\_\_\_ Fire Chief or designee  
Name & Title \_\_\_\_\_